



### Corporate Governance Report for the year 2020 RAK Properties P.J.S.C.

Page 1 | 35







### Corporate Governance Report issued by RAK Properties P.J.S.C. for the year 2020

# <u>Initially, Measures taken to complete the corporate governance system during 2020 and how to implement them:</u>

RAK Properties has been implementing and adopting Corporate Governance laws and regulations since 2009. The Corporate Governance Report for the year 2009 was issued in June 2010 and published on the Securities and Commodities Authority website. The Corporate Governance Report for the year 2010 was published in February 2011. 2011 report was issued in March 2012 and published on the Securities and Commodities Authority website and the Company's website. Governance reports for the years 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019 were issued and published on the Securities and Commodities Authority website and the Company's website. This report, the twelfth report, is for the year 2020.

RAK Properties believes in the necessity and importance of practical application of the principles and laws of governance and standards of institutional discipline in a precise manner and in line with the interests of the Company and its shareholders because these laws and controls have positive effects that benefit all parties. RAK Properties believes that adherence to the principles and rules of governance will preserve its funds and those of shareholders due to the transparency standards and efficiency guaranteed by such principles that defend the Company's reputation and secure the shareholders' trust in its Board of Directors leading to production boosting.

Therefore, RAK Properties abides, in all its activities and transactions, by compliance standards by implementing the resolutions, statutes, rules and regulations related to the organization and management of public joint stock companies and mostly based on the Federal Law No. (2) of 2015 on Commercial Companies and its subsequent amendments came in the decree by federal law no 26 of 2020 amending some provisions of the federal commercial companies law no (2) of 2015, interpretations or directives that have been further issued in all its activities and transactions to date by the Securities and Commodities Authority and competent official authorities in the UAE.

RAK Properties is pleased to confirm its commitment to the implementation of the provisions contained in the law No. 3 of 2020 concerning Approval of Joint Stock Companies Governance Guide as the latest legislation in this regard. The most important measure taken by the Company in implementation of this regulation is the periodic disclosure of the Board's meeting dates more than two working days in advance, and the disclosure of the results of the meeting immediately thereafter.

RAK Properties has also committed to the disclosure standards of financial statements relating to the Company for every quarter during 2020 which was performed on time and under the supervision of the Stock Market and the Commodities and Services Authority. Moreover, pursuant to law provisions, Board Members have not received any representation or attendance allowances for

Page 2 | 35







attending the Board meetings. However, some of them have received attendance allowances for attending the meetings of the Board committees, as hereinafter detailed, as an effort added to the normal assignment of a Board member.

The current session started with the election of nine Board Members on March 17, 2018 at the ordinary general assembly meeting of the Company. The current session of the Board expires on March 16, 2021.

## Secondly, Transactions performed by the Board Members, their spouses or sons regarding the securities of the Company during the year 2020:

The Board of Directors of RAK Properties and its Executive Management abide by the rules and procedures governing the transactions performed by the Board members and Company's employees who have information by virtue of their positions in order to improve the level of transparency and disclosure and allow the shareholders to be equal in their transaction regarding the shares of the Company.

The Company has provided the stock market with a list of names of the Company Chairman and Board Members as well as an updated list of the insiders from the executive management and heads of departments in order for these insiders to comply with the procedures established by the market and the Authority through receiving the approval of the director of the stock market on any transactions conducted regarding the Company's security (The Company share) whether by selling or buying and through the trading floor or family transfers in the management of the clearing.

Furthermore, the Stock Market Department automatically suspends, through its electronic system, all those listed in the insiders list from trading, through buying or selling, in the Company's shares fifteen days in advance until the disclosure of the required financial results for each period. This procedure is automatically performed by the market system and the Securities and Commodities Authority.

If any insider wishes to buy or sell the Company shares during the grace period (outside the suspension periods), he/she must submit an application in accordance with the forms approved by the Abu Dhabi Securities Exchange and its financial intermediary.

It is worth noting that RAK Properties has obligated all its employees to follow the procedures of the stock market in this regard, emphasizing, from time to time, the importance of applying and abiding by these laws as well as any new laws, resolutions and circulars issued by the Market and the Authority governing these transactions.

The measures are aimed at maintaining the Company reputation and enhancing the confidence of shareholders and investors so that the Company Board of Directors and employees do not exploit the information that may be available for them before the others to achieve material gains at the expense

Page 3 | 35







of the others. Therefore, the Company applies all the regulations issued or to be issued in the future by the Securities and Commodities Authority and Abu Dhabi Securities Exchange.

During 2020, the following Board Members or their relatives up to the first degree traded in the shares during the grace periods according to the following table:

No.	Name	Position /	Shares held as	Total	Total sales
		relationship	of 31/12/2020	purchase during 2020	during 2019
1	Mohammad Hassan Abdullah Omran Al Shamsi	Chairman	3,058,678	-	-
2	Abdulaziz Abdullah Salem Al Zaabi	Vice-Chairman	1,000,000	-	-
3	Mohammad Sultan Mohammad Al Qadi Al Shehhi	Ivialiaging 1 000 000		-	-
4	Sheikh Tariq Ahmed Humaid Mohammed Al Qassimi	Independent Board Member	6,001,000	-	-
5	Sheikh Ahmed Omar Abdullah Al Qassimi	Independent Board Member	200,000	-	-
6	Dr. Mohammed Abdulla Mohammed Almehrzi	Independent Board Member	2,136,376	-	-
7	Mohamed Ahmed Ali Hassan Ruqait Al-Ali	Independent Board Member	155,572,814	26,572,81 4	-
8	Nawwaf Ghubash Ahmed Ghubash Al Marri	Independent Board Member	273,347	-	-
9	Dr. Moustafa Ali Al Sharyani	Independent Board Member	16,134,390	3,000,000	-







### Thirdly, Formation of the Board of Directors:

# A. Composition of the Board of Directors and its Chairman and Members' details, experience and qualifications:

Pursuant to Article 19 of the Company's Articles of Association, the Board of Directors of the Company shall be composed of nine (9) Board Members elected by the Ordinary General Assembly of the Company by secret vote. The term of the Board shall be three years. Therefore, Board of Directors of the Company was elected for the fifth session during the Company's Annual Meeting on Saturday, 17 March 2018 and thus the Board has spent about three years until the preparation of this report.

The elected Board consists of nine Board Members, where, Dr. Moustafa Ali Al Sharyani has been appointed as Board Member and the AGM dated 21<sup>st</sup> March 2020 has approved his appointment instead of Mr. Samih Onsi Naguib Sawiris where he resigned in 12/5/2019 and his resignation has been approved by the board on 14/5/2019. The Board Members are well known for their long and varied experience and high efficiency. The Board still exercises its powers to date, as the term of the current Board ends on 16 March 2021 The following is the Board's composition according to the categories of its members and their details, experiences and qualifications:

						The	Their	Their other
						duration	membershi	important
N			Categor			of his/her	p and	regulatory,
0	Position	Name	у	Experiences	Qualifications	tenure as a	positions at	governmental
			,			Company	any other	or
						Board	joint stock	commercial
						Member.	companies	positions.
1	Chairm	Mr.	Indepen	He has very extensive and rich	Holds a BA in	15 years	Chairman	Chairman of
	an	Mohamma	dent.	experience in communications.	electronic		at National	RAK
		d Hassan		He has served as Chairman of	engineering		Bank of	Properties
- 1		Omran		the Board of Directors of	from Cairo	0,1	Ras Al	
				Emirates Telecommunications	University,		Khaimah	
				Corporation (Etisalat) from	Egypt,1977.			11
				2005 to 2012, which is				
				considered one of the largest				
				companies in the world, ranked				
				among the top 500 companies				
				on the Financial Times list.				
1			4.0	He was named as one of the				
				100 most powerful Arab people				
				in the world by the Arabian				
				Business magazine in the year				
				2010, and he is the only Arab				
				person to maintain his presence				
				on the list of 2010. The				
				Telecommunications				
				Regulatory Authority awarded				

Page 5 | 35







3	Managi ng	Mr. Mohamma	Non- executi ve	managerial experience during which he hold different	from the British Royal	13 years	Chairman of Ras Al	Director of
	Vice- Chairm an Managi ng	Abdulaziz Abdullah Al Zaabi Mr. Mohamma				10 years		Second Vice President of the Federal National Council (FNC).  Chairman of Ras Al Khaimah Charity Association  Vice- Chairman of RAK Properties Managing Director of
				him the Chief International Officer prize for the year 2011, acknowledging him as the best international leader in the telecommunications sector. He joined Etisalat in the year 1977, one year after it was established. In 1982, he served as the Director of Ras Al-Khaimah region, and in 1984, he was appointed the Deputy General Manager of Etisalat. In the year 2004, he was appointed the Company's Chief Executive Officer.  From 1977 and until 2012, he also served as the Chairman of the Board of Directors of Thuraya, a leading company in mobile satellite services covering around two thirds of				

Page 6 | 35







Direct	d Sultan Al Qadi	Board Membe r	positions. He spent most of his experience years in Emirates Telecommunications Corporation (Etisalat), 26 years, where he held several leadership positions, including General Manager at Etisalat Ras Al Khaimah, chairman of Etisalat Zanzibar "Zantel". He led a work team that managed to win license for Etisalat to operate in Sudan (Sudatel). He was a board member at the Arab Satellite Communications Organization (Arabsat) for 15 years and the UAE representative at Arab ICT Permanent Committee, Arab League and other important roles.  Mr. Mohammad Sultan Al Qadi was awarded an advanced rank among top 100 CEOs for the year 2017 in the GCC region. The awards was organized by TRENDS magazine, KSA, and evaluated by INSEAD business school. He also was named Top CEO for 2018 in the GCC during the of Top CEO of GCC Conference and Award, which was evaluate by the INSEAD business school and organized by TRENDS Magazine in Saudi Arabia.	University, mail & communicatio n college		Khaimah Co. for White Cement & Constructio n Materials.  Chairman of Emirates post group	RAK Properties
4 Board Memb		Indepen dent.	He has vast experience in the banking, bank management and business administration.	Holds a BA in Business Administratio n from San Francisco University,	8 years	Non	Board Member, RAK Properties
				USA and he holds master's degree in financial science from Zayed University in Abu Dhabi			

Page 7 | 35







5	Directo r	Sheikh Ahmed Bin Omar Al Qassimi	Indepen dent.	Has more than eight years of experience in management and business administration.	Holds a Master's degree in Business Administratio n from the Canadian University Dubai	5 years	Non	Director, RAK Properties
6	Board Membe r	Dr. Mohamme d Abdulla Mohamme d Almehrzi	Indepen dent.	Has extensive experience in the field of customs and ports in Ras Al Khaimah. He also has considerable experience in managing, organizing and supervising the Customs and Ports.	Holds a PhD in Governmental Administration (Added Tax) from the University of Canberra, Australia, and a master's degree in literature from the University of Westminster, UK.	5 years	Non	Director General of RAK Customs Department Board Member, RAK Properties
7	Board Membe r	Mohamed Ahmed Ruqait	Indepen dent.	He has extensive experience in the field of real estate, construction, development and investment, and has held several positions, most notably being a Federal National Council (FNC) member.	Graduated from the Royal Navy College	15 years	Non	Chairman of Al Ali Construction & Development Company Owner of Mohamed Ruqait Properties Board Member of RAK Properties
8	Board Memb er	Nawwaf Ghubash Al Marri	Indepen dent.	Has more than 20 years of experience in managing and developing real estate and shopping malls, investment, insurance, health, retail and new business establishment, as well as strong experience in	Bachelor of Business Administratio n from the United Arab Emirates University, I998, and he	9 years From 2005 to 2012	Chairman of United Insurance Company	Vice- Chairman of Ghobash Trading and Investment Company Ltd since 1999.

Page 8 | 35







		KIIES.		corporate and institutional administration.	took courses from the international institute of management and development IMD in lozan, Switzerland and inciade in France	And from 2018 to present		Board Member and member of the Executive Committee of the Sahara Centre in Sharjah since 2000.  Board Member of Emtak company Previously he
								was board member in julphar industries- Bangladesh and the vice chairman of chamber of commerce of RAK Board member of Adax Bank Bahrain ,board member of emirates association of insurance,
								board member of Anwar holding in Oman
9	Board Memb er	Dr. Moustafa Al Shiryani	Indepen dent.	Director of Planning, Government of Sharjah (1984- 2004). Professor at the American University of Sharjah - for graduates of the MA program in Architecture and Urban Planning. Chairman of the Board of Directors of Arkon Planning and Architecture Company (Abu Dhabi - Dubai - Sharjah)	BA in Regional Urban Planning (1983) from the University of Washington - United States of America MA in Urban	From 2015 till 2018  And from 2019 till date	None	Board Member of RAK Properties

Page 9 | 35







since 1992 for multiple projects	Planning		
in (Dubai, Abu Dhabi, Sharjah,	(1985) from		
Fujairah and Ajman).	the University		
Member of the Board of	of Southern		
Directors of RAK Properties	California -		
from March 2015 to date.	United States		
An engineering and real estate	of America.		
expert in the courts of the	- Higher		
United Arab Emirates and the	Certificate in		
Gulf Cooperation Council	City Planning		
countries and London, United	(1989) from		
Kingdom	the		
	International	1 1	
	Planning		
	Center -		
	Tokyo - Japan		
	- PhD in		
	Urban	1	
5.4	Planning		
	Engineering		
	(2009) from		
	the University		
	of Alister -		
	United		
	Kingdom		

### B-Female Members representation in the Board of Directors for the year 2020:

Under Article 19 of the Company's Articles of Association, the Board of Directors shall consist of nine (9) members elected by the Ordinary General Assembly by secret vote. The number and percentage of male and female members was as follows:

Females are not represented according to the following table:

Gender	Number	Percentage	
Male Board Members	9	100%	
Female Board Members	0	0%	

### C) Reasons why no woman run for Board Membership election.

RAK Properties believes in the importance of Females participation in the development process and the need for their participation in companies' boards of directors. During the previous Boards terms, candidacy for the Board of Directors membership was made available for both sexes without any discrimination. However, no Females run for Board membership election for the Board' previous sessions.

Page 10 | 35







- D) Board Members Remuneration and attendance allowance for attending the meetings of the Board and its committees:
  - 1. Total of Board Members' remuneration paid for the year 2019:

The remuneration paid to the Chairman and Board Members for the year 2019 amounted to AED 4 Million Dirhams which was presented to the shareholders' General Assembly held on March 21, 2019 and received its approval, and AGM has approved to distribute cash dividends of 4% for the shareholders.

2. Total of Board Members' remuneration proposed for the year 2020, which will be presented at the Annual Meeting for approval:

Pursuant to the federal laws and governance rules, Board remuneration shall not exceed 10% of the net profit, provided not exceeding 10% of such profits for the financial year. The Company may also pay the expenses, fees, bonus or a monthly salary as determined by the Board of Directors for any of its members if such member is working for any committee, makes special efforts or performs additional work to serve the Company above his normal duties as a Company Board Member in accordance with the Board of Directors' decision No. 3 of 2020 concerning Approval of Joint Stock Companies Governance Guide.

Board Members propose to the General Assembly a bonus of 3 million Dirhams (AED 300,000 for each member and AED 600,000 for the chairman to be distributed among them for the year 2020 and the board members propose no distribution of cash dividends for the year 2020.

3. Attendance allowance received by the Board Members for attending the meetings of the Board committees for the fiscal year 2020 are as detailed in following table:

No.	Name	Position	Attendance allowance for attending the meetings of the Board's committees					
			Executive and Investment Committee	Nominations and Remunerations Committee (NRC)	Audit committee	Total of allowance value	Number of meetings	
1	Mr. Mohammad Hassan Omran	Chairman	-	-	-	-	-	
2	Mr. Abdulaziz Abdullah Al Zaabi	Vice-Chairman and Chairman of Executive	5 meetings (10,000) per meeting	-	-	50,000	5	

Page 11 | 35







	TOT EITHES.	T		1			1112 21 1110
		and Investment				11.00	
		Committee					
3	Mr. Mohammad Sultan Al Qadi	Managing Director, Ex- Chairman of Nominations and Remunerations Committee		1 Meeting (10,000) per meeting	-	10,000	1
4	Sheikh Tariq Ahmed Humaid Al Qassimi	Board Member and Resigned member of Executive and Investment Committee	2 Meetings (5,000) per meeting	-	-	10,000	2
5	Sheikh Ahmed Omar Al Qassimi	Board Member, member of Nominations and Remunerations Committee and member of Executive and Investment Committee	5 meetings (5,000) per meeting	1 Meeting (5,000) per meeting	-	30,000	6
6	Dr. Mohammed Abdulla Mohammed Almehrzi	Board Member, Chairman of Audit committee	-	-	6 Meetings (10,000) per meeting	60,000	6
7	Mr. Mohamed Ahmed Ruqait	Director, member of Nomination and Remuneration Committee and member of Executive Committee and Investment	5 Meetings (5,000) per meeting	1 Meeting (5,000) per meeting	-	30,000	6
8	Mr. Nawwaf Ghubash Al Marri	Board Member, member of both Executive and Investment	4 Meetings (5,000) per meeting	-	6 Meetings (5,000) per meeting	50,000	10

Page 12 | 35







		Committee and Audit committee					
9	Mr. Moustafa Ali Al Sharyani	Board Member	3 Meeting (5,000) per meeting	-	-	15,000	3
11	Mr. Andrew Robinson	Independent member of Audit committee	~	-	6 Meetings (5,000) per meeting	30,000	6

## 4. Details of the allowances, salaries, or additional fees that a member of the Board of Directors received other than the fees for attending the committees and their reasons:

Note 1: The Managing Director, Mr. Mohammad Sultan Al Qadi, receives an additional reward of AED 100,000 per month for performing the duties and responsibilities of the Managing Director as an additional effort over and above being a Board Member.

Note 2: Mr. Andrew Robinson, an independent member of the Audit committee, receives a monthly reward of AED 1,667 in addition to AED 5,000 per meeting for attending audit meetings.

#### E. Number of Board meetings during 2020:

During the fiscal year 2020 ended 31 December 2020, the Board held 7 meetings as follows:

No	Meeting date	Personal	Attendanc	Names of Absent Members/
		Attendanc	e by Proxy	sent their apologies
		e		
1	Meeting no 1/2020 on 15/2/2020	8	-	-
2	Meeting no 2/2020 on 21/3/2020	8	-	-
3	Meeting no 3/2020 on 13/6/2020	8	-	Sheikh Ahmed Al Qassimi did not attend
4	Meeting no 4/2020 on 8/8/2020	9	-	-
5	Meeting no 5/2020 on 10/10/2020	8	-	Mr. Mohamed Ahmed Ruqait did not attend
6	Meeting no 6/2020 on 7/11/2020	8	-	Mr. Mohamed Ahmed Ruqait did not attend
7	Meeting no 7/2020 on 19/12/2020	9	-	-

#### Chairman and Board Members Personal attendance was as follows:

Name	Attendance
Mr. Mohammad Hassan Omran	7

Page 13 | 35







Abdulaziz Abdullah Al Zaabi	7
Mr. Mohammad Sultan Al Qadi	7
Sheikh Tariq Ahmed Al Qassimi	7
Sheikh Ahmed Bin Omar Al Qassimi	6
Dr. Mohammed Abdulla Mohammed Almehrzi	7
Mr. Mohamed Ahmed Ruqait	5
Mr. Nawwaf Ghubash Al Marri	7
Dr. Moustafa Ali Al Sharyani	5

#### F. Functions and powers assigned by the Board of Directors to the Executive Management:

General authorization issued by the RAK Properties' Board of Directors based on the articles of association of RAK Properties "Company" and the Board of Directors' tenth resolution issued on 17/5/2016 at its second meeting held on 30/4/2016, the item on reviewing the authorization form of the Managing Director / CEO. The Board unanimously approved the appointment of Managing Director of RAK Properties, Mr. Mohammad Sultan Al Qadi, to represent the Company before all departments; authorities; private, official or nonofficial entities; companies; establishments and private sector establishments. They also appointed him to sign all transactions and papers necessary for the completion of the Company's business in all governmental, non-governmental and private entities, banks and financial institutions. His powers include also representing the Company and signing on its behalf in all financial, administrative, legal and judicial matters. In addition, he is authorized to purchase shares and stocks in existing or under establishment companies, participate in their management, take decisions regarding them, manage all their financial, administrative, legal and judicial affairs.

The Board of Directors also decided to authorize Mr. Mohammad Sultan Al Qadi (Managing Director) to sign contracts containing the arbitration clause and conclude and sign the arbitration agreements with any party in the name of the Company and on its behalf. He is authorized to take all the necessary procedures in this regard including appointing and challenging arbitrators and experts, do reconciliation and waiver and take all other procedures related to arbitration which require special authorization under the law pursuant to provisions of Article 25 of the Company's Articles of Association. He has been vested with the power to authorize and ratify all arbitration agreements and contracts that include the arbitration clause that was previously concluded by Mr. Mohammad Sultan Al Qadi (Managing Director) in the name of the Company and on its behalf with any party, and all the measures taken in this regard in light of the Company's Articles of Association provisions. The Board of Directors' resolution No. 3/3/2018 renewed the authorization of powers granted to the Managing Director at the meeting held on 17/3/2018. The mandate is due to end when the current Board of Directors' term ends on March 16, 2021.

On 14/5/2019, the Board of Directors issued a resolution by circulation approving the termination of the services of the CEO, Mr. Samuel Dean Sidiqi, where the managing director, Mr. Mohamed Sultana Al-Qadi, assumed the duties of the CEO in a temporary manner and was assigned to conduct the company's business until the appointment of a new CEO, according to Board of Directors

Page 14 | 35







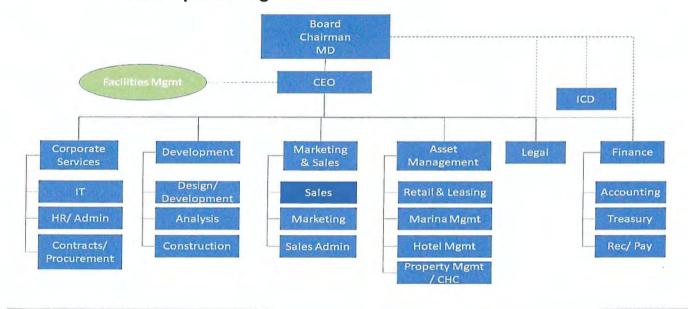
Decision No. 5 - 5/2019 dated 1/6/2019. Later and specifically on 7/12/2019 that Mr. Mohammed Abdul Razzaq Al-Tair was appointed as the Acting CEO of RAK Properties with his full delegation of legal powers determined by the authority matrix in the company under the Board Resolution No. 1 - 8/2019.

### G. Related Party Transactions (Stakeholders)

No Engagement made with related parties during the year 2020.

H. Company's Organizational RAK Properties Orginaization Chart 2020

Structure:









### I. Details of the Company's senior executives

Name	Position	Date of appointment	Total salaries and remunerations paid for the year 2020 in Dirhams	Total bonuses paid for the year 2020 in Dirham	Any other cash / in-kind bonuses for 2020 or due in the future
Mr. Mohammed Al Tair	Acting CEO & Chief Operating Officer	17/2/2008	1,234,600	It will be presented to the Nomination and Remuneration Committee	-
Mr. Maroky Joseph	Chief Financial Officer	5/12/2005	809,666	It will be presented to the Nomination and Remuneration Committee	-
Mr. Omar Al Ali	Chief Support Services Officer	20/8/2017	717,600	It will be presented to the Nomination and Remuneration Committee	-
Mr. Maen Abdol-Kareem	Legal advisor and Secretary of the Board of Directors	1/10/2019	547,420	It will be presented to the Nomination and Remuneration Committee	
Mr. Ali Hamdoon	Director of Sales and Marketing	1/9/2019	815,311	It will be presented to the Nomination and Remuneration Committee	
Mr. Mladen Marendic	Director of Development	4/6/2017	828,968	It will be presented to the Nomination and Remuneration Committee	

### Fourth: External Auditor:

### a. About the Company's auditor and details of audit and other services' fees and costs:

Ernst & Young is one of the most reputable external auditing firms accredited by the Ministry of Economy. Ernst & Young were appointed as the Company's External Auditors for the year 2020 by

Page 16 | 35







the approval of the General Assembly in its meeting dated 21/3/2020 and their auditing fees are AED 239,000 + VAT + expenses. **Ernst & Young** are independent from the Company and the Board of Directors. They are not partner or agent of any of the Company's founders, Board Members or any of their relatives to the fourth degree. All the work performed by the external auditor is free from any conflict of interest. The Company complies with all terms and conditions related to the External auditor pursuant to the provisions of the law No. 3 of 2020.

### b. Fees and costs for auditing and services performed by the External Auditor:

Name of Auditing Office and the auditors partner	Auditing Office: Ernst & Young Auditors Partner: Warda Ibrahim				
Number of years spent as an external auditor of the Company	1 year				
Total audit fees in AED for 2020 financial statements	AED 239,000 + VAT				
Fees and costs for special services other than 2020 financial statements auditing	Non				
Details and nature of other services provided	Quarterly and annual financial reports review				
Details of other services performed and submitted by an external auditor other than the Company's auditor during 2020.	There is no other external auditor				

No other special or additional services were provided by **Ernst & Young** the Company's external auditor except for auditing the financial statements for 2020.

C. Qualified opinions made by the Company's auditor in the annual interim financial statements for the year 2020:

No Qualified opinions made by the Company's auditor for the year 2020

#### Fifth: Audit Committee

# a. The Committee Chairman's acknowledgment of his responsibility for the Committee sytem at the Company, review of its work mechanism and ensuring its effectiveness.

Dr. Mohammed Abdulla AlMehrzi Chairman of Audit Committee, acknowledges his responsibility for the committee system in the Company, review of its work mechanism and ensuring its effectiveness.

### b. Audit Committee's members' names, terms of reference and tasks:

This committee was formed in accordance with the corporate governance rules and regulations. It consists of four members, three of whom are Board members and the fourth is an independent member from outside the Board of Directors appointed by the Board of Directors:

Page 17 | 35







The Audit Committee was restructured during the current Board of Directors' session on 17 March 2018 to date. The Committee included the following:

- Dr. Mohammed Abdulla Mohammed Almehrzi, Committee's Chairman (Non-Executive & Independent Board Member)
- Mr. Nawwaf Ghubash Al Marri, committee member (Non-Executive & Independent Board Member)

Pursuant to the Board of Directors' Decision No. 7/4/2018, issued by the meeting held on April 19, 2018. Mr. Andrew Robinson was elected as an Audit Committee member from outside the Board of Directors. He is qualified and has more than 20 years of experience and practice. He is a certified accountant in England and he worked for KPMG office in Dubai and Oman. Mr. Andrew is a Fellow of ICAEW and the Company considers his appointment to be a very valuable addition to the work of the both the Committee and the Company because of his long experience in this field.

#### Audit Committee's other functions are:

- To develop and implement the policy of contracting with the external auditor and submit the report to the Board of Directors to determine the issues that they consider important to take action about and make recommendations on the steps to be taken.
- To monitor and observe the external auditor's independence and objectivity and to have discussion with them on the nature and scope the audit process and its effectiveness in accordance with the approved auditing standards.
- To monitor the integrity of the Company's financial statements, annual, semi-annual and quarterly reports and review them as part of their normal work during the year and after closing the accounts in any quarter. It shall have particular emphasis on:
  - 1- Any changes in accounting policies and practices
  - 2- Highlighting the areas subject to the management report
  - 3- Significant changes resulting from the audit
  - 4- Supposing that the Company is a going concern
  - 5- Complying with the accounting standards determined by the Securities and Commodities Authority and Abu Dhabi Securities Exchange.
  - 6- Adhering to the rules of listing, disclosure and other legal requirements related to the preparation of financial reports.
- Coordinating with the Board of Directors, Executive Management and the Chief Financial Officer in order to perform its tasks. The Committee shall meet with the external auditors at least once a year.
- Considering any important and unusual items that are or should be included in such reports and accounts and giving due consideration to any matters raised by the Company's Chief Financial Officer, compliance officer or the Company's external auditors.
- Reviewing the Company's financial control, internal control and risk management systems.

Page 18 | 35







- Discussing the internal control system with the management and ensuring that it fulfills its duty to establish an effective internal control system.
- Considering the results of the main investigations in the internal control matters assigned to it by the Board of Directors or on its initiative with the approval of the management.
- Ensuring that there is coordination between the Company's internal auditor and external auditor and that the necessary resources for the internal control system are available in addition to reviewing and controlling the effectiveness of the system.
- Reviewing the Company's financial and accounting policies and procedures.
- Reviewing, replying to and approving the external auditor's letter and work plan and any material inquiries presented by the auditor to the executive management regarding accounting records, financial accounts or control systems
- Ensuring that the Board of Directors responds in a timely manner to the inquiries and material issues raised in the external auditor's letter.
- Developing controls that enable the Company's employees to report any potential violations in financial reports, internal control or other matters in a confidential manner and the procedures necessary to ensure independent and fair investigations of such violations
- Monitoring the Company's compliance with professional codes of conduct
- Ensuring the application of work rules related to its tasks and the powers assigned to it by the Board of Directors
- Discussing, approving and ratifying the Company's quarterly financial reports and submitting them to the stock market and the Securities and Commodities Authority in the event that the Board of Directors cannot meet in a timely manner.
- Ensuring the application of corporate governance controls as set forth in the Securities Authority's decision No. 7 of 2016.
- Reviewing and evaluating the Company's investments, and adopting appropriate solutions regarding them such as selecting exit mechanisms or adopting the most suitable investment opportunities in amounts not exceeding 50 million Dirhams.
- Reviewing the Company's financial balance sheet, cash flows and investment portfolios on a periodic basis and submitting them to the Board of Directors.
- Ensuring that there is an appropriate system for classification and archiving (e.g. meeting minutes, committee decisions, etc.)
- The Committee shall submit all its reports to the Board of Directors for approval and ratification at the first meeting of the Board following the last meeting of the Committee.
- The Committee shall hold its meeting at least once every three months or whenever necessary and the minutes of its meetings shall be kept by the Rapporteur.
- The Company is committed to providing all the resources necessary for the Committee to perform its tasks, including authorizing it to use experts whenever necessary
- The Committee may seek the assistance of any specialized staff members or members of the Executive Board at any time to explain the issues relevant to the work of the Committee
- The Board of Directors shall have the right to request a meeting with the Committee whenever it deems appropriate

Page 19 | 35







- Any other matters assigned to it by the Chairman or the Board of Directors or matters necessary for the business in conformity with the Committee's functions and nature of work.
- Considering any other matters determined by the Board of Directors.

# c. Number and dates of meetings held by the Committee and number of members attended in person:

During the fiscal year ended 31 December 2019, the Committee held the following meetings:

- 1- Meeting no. 1/2020 on 13/2/2020
- 2- Meeting no. 2/2020 on 10/6/2020
- 3- Meeting no. 3/2020 on 29/7/2020
- 4- Meeting no. 4/2020 on 13/9/2020
- 5- Meeting no. 5/2020 on 1/11/2020
- 6- Meeting no. 6/2020 on 13/12/2020

Name	Attendance
Mr. Mohammed Abdulla Mohammed Almehrzi	6
Mr. Nawwaf Ghubash Al Marri	6
Mr. Andrew Robinson	6

#### Sixth: Nominations and Remunerations Committee:

### a. The Committee Chairman's acknowledgment of his responsibility for the Committee system at the Company, review of its work mechanism and ensuring its effectiveness.

Mr. Nawwaf Ghobash Chairman of Nomination and Remuneration Committee, acknowledges his responsibility for the committee system in the Company, review of its work mechanism and ensuring its effectiveness.

## b. Members of the Nominations and Remunerations Committee, names, terms of reference and tasks:

The Nominations and Remunerations Committee was formed in accordance with the Corporate Governance Regulations and Rules. It consists of three Board members, whereas on 13/6/2020 Mr. Mohamed Sultan Al Qadi has submitted his resignation from the Committee as he is an Executive Member and the board approved his resignation, and Mr. Nawwaf Ghobash was appointed instead as Chairman of the Committee as follows:

Members of the Nominations and Remunerations Committee during Board of Directors' current session on March 17, 2018. They are as follows:

- Mr. Nawwaf Ghubash, Committee Chairman (Independent Board Member)
- Sheikh Ahmed Bin Omar Al Qassimi, Committee member

Page 20 | 35







(Independent Board Member)

 Mr. Mohamed Ahmed Ruqait, Committee member (Non-Executive Board Member)

For the purpose of achieving its objectives, the Nominations and Remuneration Committee have the following responsibilities:

- Constantly ensuring the independence of independent members
- Identifying the Company's needs of competent individuals at senior executive management level and employees and the bases of their selection.
- Selecting candidates and reviewing all nomination processes for the appointment or reappointment of the following:
  - 1- Board of Directors members for the purpose of being approved by the shareholders
  - 2- Managing Director
  - 3- Members of the various Board's committees for the purpose of being approved by the Board
- Arranging and following up the procedures related to proposals of membership in the Board of Directors in accordance with the provisions of the applicable laws and regulations and the regulations of the Securities and Commodities Authority
- Organizing and following up the procedures for nomination to the Board of Directors in accordance with the applicable laws and regulations and the Securities and Commodities Authority's provisions.
- Searching for qualified individuals to nominate as Board Members, recommending them to the Board of Directors and conducting a study on the potential candidates' background and qualifications for submission to the Board of Directors.
- Submitting an annual list to the Board of Directors containing the individuals recommended for nomination during the shareholders' annual general meeting.
- Submitting annual reports to the Board of Directors accompanied by an assessment of the Board's performance. The Committee shall discuss the report with the Board after the end of each financial year.
- Reviewing the formation of the Board and the committees on an annual basis and submitting recommendations to the Board of Directors when necessary regarding the membership of the committees
- Generally supervising the evaluation of the performance of the Board and its members and their areas of responsibility, at least annually, and proposing objective performance criteria.
- Developing, monitoring the application of and annually reviewing the Company's HR and training policy.
- Reviewing the plans of professional development and succession within the institution and discussing the same with the Board and senior management.
- Reviewing and submitting to the Board the recommendations regarding labor contracts, dismissal and retirement arrangements and any privileges of key members of senior management

Page 21 | 35







- Developing and annually reviewing the policy of granting bonuses, benefits, incentives and salaries to Board of Directors members and its employees. The Committee should verify that the bonuses and benefits granted to the senior executive management of the Company are reasonable and commensurate with Company performance.
- Identifying the Company's needs of competent individuals at senior executive management level and employees and the bases of their selection.
- Considering and approving the end of service gratuities, bonuses, dismissal payments and similar payments the Board of Directors members, managing directors and executive management.
- Reviewing and evaluating the efficiency of the Committee's charter on an annual basis and requesting the Board of Directors' approval on the proposed changes

## c. Number and dates of meetings held by the Committee and number of members attended in person:

During 2020, the Committee held one meeting on 12/2/2020 chaired by of Mr. Mohamed Sultan Al Qadi, the Managing Director and Chairman of the Nomination and Remuneration Committee (resigned from the committee), and the meeting was attended by Sheikh Ahmed Bin Omar Al Qassemi, Board Member and Member of the Nomination and Remuneration Committee and Mr. Mohammed Ahmed Ruqait, Board Member and Member of the Nomination and Remuneration Committee

Seventh: Follow-up and Supervision of Insiders' Trading Committee (FSIT Committee)

# a. The Committee Chairman's acknowledgment of his responsibility for the Committee system at the Company, review of its work mechanism and ensuring its effectiveness.

Mr. Maen Abdol Kareem Chairman of Follow-up and Supervision of Insiders' Trading Committee, acknowledges his responsibility for the committee system in the Company, review of its work mechanism and ensuring its effectiveness.

### b. Names of the members of the committee to follow up and supervise the transactions of the insiders' trading Committee, and indicate its competence and the tasks entrusted to it:

The Follow-up and Supervision Committee for Insiders' Transactions formed as follows:

- 1- Legal Advisor: Chairman of the Committee
- 2- Chief Financial Officer member
- 3- Investor Relations Manager Member

The Follow-up and Supervision Committee has the following responsibilities for achieving its objectives:

Page 22 | 35







- 1. Prepare a private and integrated record that includes the names and data of the insiders, including people who can be considered temporary insiders, and who have the right or access to the company's internal information before publishing it.
- 2. Monitor and supervise insiders' dealings and properties, and keep their record.
- 3. Conducting a periodic review of the insiders' records and statements, to ensure that they are constantly updated, and consulting with the executive management of the company regarding any updates that are required to be made on these records and statements at the time of occurrence in accordance with the requirements and requirements of the company's business progress.
- 4. Submitting the statements and periodic reports of the insiders to the Abu Dhabi Stock Exchange and / or the Securities and Commodities Authority.
- 5. Ensure that the list of company insiders is constantly updated on the Abu Dhabi Securities Exchange website, and that any update on this list is made as soon as it occurs.
- 6. Continuous communication with the insiders and spreading awareness of their trading in the company's shares and the securities issued by the company, including sensitizing them and constantly reminding them of the periods of prohibiting trading in the company's shares and the securities issued by the company in accordance with the regulations and rules in force with both the Securities and Abu Dhabi Securities Market Finance, to ensure compliance with it, and to avoid any wrongdoing.
- 7. Generally, it is responsible for all matters specified in the guidelines of the Securities and Commodities Authority, as it is the responsibility of the Follow-up and Supervision Committee of the Insiders' Transactions of the Company.
- 8. Ensure that the company complies with all disclosure and transparency rules.
- 9. Prepare and adopt a model and criteria for identifying the insiders from the employees and external parties.
- 10. Determine the essential and sensitive information that can be viewed and affect the company's share price.
- 11. Prepare and review trading policies periodically and submit recommendations to the Board of Directors for approval to make any amendment to them.
- 12. Insiders familiar with the employees and members of the Board of Directors should disclose any deliberations of the committee.

#### c. Report summary of the Committee's work during 2020:

The Committee has updated the lists of insiders at the stock market to include the Board of Directors members and Company's senior employees of first and second grade, as well as some insiders from relevant department. It also advised the employees and the members of the Board of Directors of the

Page 23 | 35







necessity to adhere to the laws and regulations of trading and not to sell and / or buy in periods of banning trading.

### <u>Eighth: Any committee(s) approved by the Board of Directors (Executive and Investment Committee)</u>

### a. The Committee Chairman's acknowledgment of his responsibility for the Committee system at the Company, review of its work mechanism and ensuring its effectiveness.

Mr. Abdol Aziz Al Zaabi Chairman of Executive and Investment Committee, acknowledges his responsibility for the committee system in the Company, review of its work mechanism and ensuring its effectiveness.

#### b. Executive and Investment Committee's members' names, terms of reference and tasks:

The Executive and Investment Committee is entrusted with some of the Board of Directors' duties and responsibilities in order to increase Board effectiveness by employing the skills of some of the Committee members in supervising some important issues such as supporting the Company's Executive Management. The Committee is formed by a Board of Directors decision for a period not exceeding 3 years and consists of a number of members not less than 4 members.

The Executive Committee and the Investment was formed in accordance with the Board of Directors Decision No. 4/3/2018. It consisted of 5 members before adding Mr. Samih Onsi Sawiris as a sixth member of the Committee by the Board of Directors Decision No. 1/4/2018. However, Mr. Samih Sawirs resigned from the Board and the Executive and Investment Committee on 11/5/2019 and his request was approved on 14/5/2019, and Sheikh Tariq Ahmad Al Qassimi has submitted his resignation, and his request has been approved by the board on 13/6/2020, and Mr. Moustafa Al Shiryani has been appointed as member of the committee at the same date. So the members of the Executive and Investment Committee during the Board's current on 17 March 2018 and their names are as follows:

- 1- Mr. Abdulaziz Abdullah Al Zaabi, Committee Chairman (Board's Vice-Chairman)
- 2- Sheikh Ahmed Bin Omar Al Qassimi, Committee member (Independent Board Member)
- 3- Nawwaf Ghubash Al Marri, Committee member (Independent Board Member)
- 4- Mr. Mohamed Ahmed Ruqait, Committee member (Non-Executive Board Member)
- 5- Mr. Moustafa Al Shiryani, Committee member (Independent Board Member)

Page 24 | 35







# For the purpose of achieving its objectives, the Executive and Investment Committee have the following responsibilities:

- Support and help the Managing Director, CEO and Executive Management Team.
- Periodically review the Company's projects work progress in addition to its works in general.
- Review and approve the policies and procedures followed in the Company and the powers of accreditation and signature from time to time.
- Make suggestions and express opinion in timely manner to the Board and its Chairman regarding issues related to the performance of the Company and its main issues, if any.
- Develop and adopt the Company's organizational structure
- Propose major projects and strategic investments for the Company and propose the contribution to public offerings in companies' shares and submit them to the Board of Directors for approval.
- Discuss and adopt financial reports and commodities in the event that the Board of Directors cannot meet on time.
- Ensure the application of corporate governance controls.

Review and evaluate the Company's investments, and adopt appropriate solutions regarding them such as selecting exit mechanisms or adopting the most suitable investment opportunities in amounts not exceeding 50 million Dirhams.

Review the Company's financial balance sheet, cash flows and investment portfolios on a periodic basis and submit them to the Board of Directors.

Ensure that there is an appropriate system for classification and archiving (e.g. meeting minutes, committee decisions, etc.)

- The Committee may adopt urgent decisions by passing them in the event that the meeting cannot be held as quickly as possible.
- The duration of the Committee's work is the same as that of the Board unless a decision is issued by the Board of Directors to the contrary.
- -Any other matters assigned to it by the Chairman or the Board of Directors or matters necessary for the business in conformity with the Committee's functions and nature of work.

Consider any other matters determined by the Board of Directors.

- -The Committee may seek the assistance of any specialized staff members or members of the Executive Board at any time to explain the issues relevant to the work of the Committee
- -The Board of Directors shall have the right to request a meeting with the Committee whenever it deems appropriate
- The Committee shall submits all its reports to the Board of Directors for approval and ratification at the first meeting of the Board following the last meeting of the Committee.
- Hold meetings, periodically or at the request of the Committee's Chairman or the majority of its members whenever necessary.







- c. Number and dates of meetings held by the Committee and number of members attended in person:

  During the fiscal year ended 31 December 2020, the Committee held the following meetings:
  - 1- Meeting no. 1/2020 on 29/2/2020
  - 2- Meeting no. 2/2020 on 7/3/2020
  - 3- Meeting no. 3/2020 on 4/7/2020
  - 4- Meeting no. 4/2020 on 26/9/2020
  - 5- Meeting no. 5/2020 on 5/12/2020

Name	Attendance
Mr. Abdulaziz Abdullah Al Zaabi	5
Sheikh Ahmed Bin Omar Al Qassimi	5
Mr. Nawwaf Ghubash Al Marri	4
Mr. Mohamed Ahmed Ruqait	5
Dr. Moustafa Ali Al Sharyani	3
Sheikh Tariq Ahmad Al Qassimi (Resigned Member)	2

#### Ninth: Internal Control System:

# a. Board Confirmation of their responsibility with regard to Internal Control system, reviewing its working mechanism and ensuring its effectiveness:

The Board of Directors confirms its responsibility for the Company's internal control system, and review its working mechanism and ensures its effectiveness. The Board adopted in its meeting No. (2) for the year 2007 held on 19/04/2007 the establishment of a department in the Company called "The Internal Audit Department". The department name changed later by the Board of Directors decision to be "The Internal Control Department" to match the names of the committees in the corporate governance requirements, subject of this report.

#### b. Department Director's Name, qualifications and date of appointment:

Mr. Usman Zishan, Manager of Internal Control Department, holds a Bachelor of Commerce, 2002. He has 14 years' experience in internal audit and he is reporting to the Audit Committee. The Board of Directors continuously reviews the internal control system to ensure its effectiveness and realization of its objectives. Mr. Usman was appointed Internal Auditor of RAK Properties in April 27th, 2008 and was later promoted to Manager- Internal Audit on February 21st 2013 and is still holding such position to date.

#### **Internal Control Department's functions:**

Internal control is an independent oversight and advisory activity aimed at improving performance and maximizing the value of the Company in order to assist the management in accomplishing its objectives by implementing a coherent and continuous system to evaluate and improve the effectiveness of the risk management performance and the internal regulatory and control system at the Company. The internal control also ensures that the Company's information is comprehensive and

Page 26 | 35







credible, policies and procedures are complied with, property are protected, resources are economically and efficiently used and the organizational and operational objectives of the Company are implemented.

#### 1. Values:

Internal control department's manager and Staff shall:

- (A) Demonstrate the highest levels of profession, honesty and ethics.
- (B) Establish strong and effective relations through mutual respect and joint work.
- (C) Coordinate with all Company's employees during the audit process and advisory services.
- (D) Recruit and train individuals with relevant expertise.

### 2. Scope of Work:

The Internal Control Department participate with the management, Company's internal society and different parties in achieving of the Company's objectives and supporting the Company in adhering to policies, rules and procedures. The Internal Control Department functions include paying attention to areas of risk that have a significant impact on the Company. The Internal Control Department should have sufficient flexibility to interact with changing circumstances. Specifically, the Internal Control Department assesses the extent to which the Company's internal regulatory and control and risk management system is coherent to ensure that:

- (A) Risks are identified and managed appropriately.
- (B) Important administrative, financial and operational information are accurate, reliable, sound and on time.
  - (C) Policies, laws and instructions are complied with by the employees.
  - (D) Materials are economically kept, efficiently used and sufficiently protected.
  - (E) Programs, plans and objectives are achieved with the required efficiency.
  - (F) Company's control process is of high quality and continuously developed.
- (G) Significant legislative and regulatory requirements affecting the Company are properly managed.

### 3. Accountability:

Internal control department's manager shall be responsible for performing his duties before the Company's Board of Directors through the Audit Committee and shall be responsible for submitting audit reports to the Managing Director. Such responsibility includes the following:

(A) Regularly verify the accuracy and efficiency of the Company's internal regulation and control in activities that fall within the audit process' scope and functions.

Page 27 | 35







- (B) Submit reports on important issues, provide information on the appropriate decision to address such issues and make recommendations about improving the operation in the activities related to these issues.
- (C) Provide information on a regular basis on the annual audit plan' status and results and on the adequacy of the internal control management tools.
- (D) Coordinate with other internal and external supervision and control tasks, including all areas such as risk management, compliance control, security, laws, ethics, and environmental and external auditing.

#### 4. Powers:

Internal control department's manager and staff shall have the following powers:

- (A) Have unrestricted access to all positions, records, property and employees
- (B) Allocate the Internal Control Department's resources, select the tasks, determine the internal control's scope of work and apply the necessary techniques to achieve the audit objectives
- (C) Obtain the necessary assistance from the Company's different departments employees when conducting the audit in addition to other specialized services from inside or outside the Company.

Internal control department's manager and staff shall NOT have the following powers:

- (A) Perform any operational tasks for the Company or its subsidiaries.
- (B) Conduct or approve any accounting transaction outside of the Internal Control Department.
- (C) Take any decisions that fall within the responsibilities of the Department.

#### 5. Independence

There is no interference in the Internal Control work in terms of determining the scope of internal control, work performance and reporting results. In order to achieve the independence of the Internal Control Department, the Department's officers shall be accountable to the Internal control department's manager who shall be directly accountable to the Board's Audit Committee and shall have independent powers to deal with any individual within the company to perform his duties.

#### 6. Information and confidentiality:

The information obtained by auditors by virtue of their audit provides a reliable basis for auditing, reporting and recommendations. The audit work documents that contain such information are the property of the Company and they remain under the supervision of the Internal Control Department and can only be accessed by authorized individuals.

Page 28 | 35







The Internal Auditor shall also:

- Be careful with the use of and protect the information obtained during the task.
- Not use the information for any personal purpose or to achieve personal interests in any illegal, illicit or immoral way.
- Disclose all facts known to him, i.e. information whose non-disclosure will cause the audit report to be incomplete.

#### 7. Responsibilities:

Internal control department's manager and staff shall be responsible for:

- (A) Develop the policies related to the Internal Control activity and the Manager shall be responsible for the technical or administrative application of such policies.
- (B) Develop the annual audit plan using an approach based on identifying the risks associated with the activities and submit the plan to the Audit Committee and the MD for review and approval.
- (C) Implement the annual audit plan, as approved by the committee, and introduce any special tasks or duties required by the management and the committee.
- (D) Develop and implement comprehensive programs of work to cover all the audit areas mentioned in the annual plan and evaluate and develop the Internal Regulation and Control system and Company's organizational activities.
- (E) Re-evaluate the audit plan continuously based on changing circumstances and make adjustments as necessary.
- (F) Issue audit reports containing audit activities results to the Managing Director, MD and other managers.
- (G) Informing the Managing Director, and the Audit Committee of current trends and successful practices in the Company's internal control.
- (H) Submit a report to the Audit Committee on the Internal Control activities and serious issues in periodic meetings.
- (I) Follow up on observations sent to the Management and evaluate the plans or corrective actions taken.
- (J) Undertake accurate follow-up works to ensure that the corrective actions taken are implemented and acted upon.
- (K) Take into account the scope of work of external auditors and external bodies as necessary for a comprehensive audit of the Company.

Page 29 | 35







- (L) Assist with investigating the acts related to breach of trust within the Company, notify the MD, Audit Committee and other Directors of the results and assist official authorities with different claims (if necessary).
- (M) Perform any advisory services to assist the management with achieving its objectives and addressing various matters. This may include designing systems, training and new initiatives.
- (N) Participate in different committees, compliance control duties and system development tasks in order to provide the Company with the guidance necessary for addressing potential issues and areas of weakness or inefficiency of internal control.
- (O) Evaluate the Company's important functions in addition to the changes and developments in the Company's operation system, services, key systems and control systems while working on increasing the level of assistance with implementing these changes.
- (P) Perform all the requirements related to Internal Control matters that are assigned by the Board of Directors.

### **Standards for Practicing Internal Control:**

At the Company's Internal Control Department, the professional practice of Internal Control is in accordance with the Standards for the Professional Practice of Internal Auditing (SPPIA) issued by the Institute of Internal Auditors (IIA). These standards represent the minimum professional practice at the Company's Internal Control Department.

Accordingly, the Company Board of Directors acknowledges its responsibility for the implementation of the Company's Internal Control System, its periodic review and its effectiveness through the Board's Audit Committee.

### (C) Compliance Officer's Name, qualifications and date of appointment:

It was decided that Mr. Usman Zishan, Manager of Internal Control Department, to be appointed as compliance officer for the financial year 2020. Mr. Usman Zishan has a Bachelor of Commerce from Karnatak University, India, 2002. He has 14 years of experience and held many positions including Corporate Accountant and Internal Auditor of Al Bayan Real Estate Establishment, Dubai. He was appointed Internal Auditor of RAK Properties as of April 27, 2008 and was later promoted to Manager- Internal Audit on February 21st 2013 and is still holding such position to date. Currently, he is the Company's Compliance Officer.

## (D) How the Internal Control Department deals with any significant problems in the Company or those disclosed in annual reports and accounts:

The Company did not face any problems.

#### (E) Number of reports issued from Internal Control Department

The Internal Control Department has issued 12 reports during the year 2020

Page 30 | 35







### Tenth: Details of violations committed during the fiscal year

No violation was committed during the fiscal year 2020

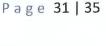
Eleventh: In kind and cash contributions made by the Company in local community and environment preservation.

- Stop cancer campaign Health awareness collaboration with "Emirates
- CSR Sponsorships to Al Ihsan Charity Association for the below: Ramadan "Together, Ramadan without accidents) and Orphan day
- Environmental initiative Earth Hour
- Sponsorship of RAKFM initiative & Prize distribution of "Happiness station"
- COVID-19 Free test at Julphar Towers in cooperation with Ministry of health & The Red Crescent

#### Twelfth: General information:

a. The Company's share market price (closing, high and low price) at the end of each month during the financial year 2020

17 1,639,157.00 1,639,157 0.43 0.43 0.43 2020/11/30 كادة كادة كادة كادة كادة كادة كادة كادة	عدد التداولات	القيمة	الحجم	الإغلاق	أدنى سعر	أعلى سعر	التاريخ	الشهر
علا 143,362.15 371,832 0.39 0.39 0.39 2020/10/28 28 873,767.08 2,287,659 0.38 0.38 0.39 2020/9/30 2,689,357 0.40 0.39 0.40 2020/8/31 256 1,678,609.34 4,430,611 0.38 0.37 0.39 2020/7/29 21 617,233.43 1,759,715 0.35 0.35 0.35 2020/6/30 204 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 204 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 204 2,885,194.71 8,749,112 0.37 0.36 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.36 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.36 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.36 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 204 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 204 204 204 204 204 204 204 204 204 20	20	639,355.24	1,331,962	0.48	0.48	0.48	2020/12/31	ديسمبر
28 873,767.08 2,287,659 0.38 0.38 0.39 2020/9/30 2020/9/30 2,689,357 0.40 0.39 0.40 2020/8/31 2020/8/31 2020/7/29 2020/7/29 2020/7/29 2020/7/29 2020/6/30 2020/6/20 2020/6/20 2020/6/20 2020/6/30 2020/6/20 2020/6/20 2020/6/20 2020/6/20 2020/6/20 2020/6/20 2	17	1,639,157.00	1,639,157	0.43	0.43	0.43	2020/11/30	نوفمبر
علم 2,689,357.00 2,689,357 0.40 0.39 0.40 2020/8/31 مادة 1,678,609.34 4,430,611 0.38 0.37 0.39 2020/7/29 مادة 1 617,233.43 1,759,715 0.35 0.35 0.35 2020/6/30 مادة 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 مادة 1 864,743.35 2,354,294 0.37 0.36 0.37 2020/4/30 مادة 1 864,743.35 2,354,294 0.37 0.36 0.37 2020/4/30 مادة 1 389,022.10 898,206 0.44 0.43 0.44 2020/2/27 مادة 1 389,022.10 898,206 0.44 0.43 0.44 2020/2/27	;	143,362.15	371,832	0.39	0.39	0.39	2020/10/28	اكتوبر
وليو 1,678,609.34 4,430,611 0.38 0.37 0.39 2020/7/29 وليو 61 617,233.43 1,759,715 0.35 0.35 0.35 2020/6/30 وليو 64 2,885,194.71 8,749,112 0.33 0.33 0.33 0.33 2020/5/31 وليو 64 864,743.35 2,354,294 0.37 0.36 0.37 2020/4/30 وليو 64 318,146.09 850,658 0.37 0.37 0.37 0.37 2020/3/31 والم	28	873,767.08	2,287,659	0.38	0.38	0.39	2020/9/30	سبثمير
وليو 617,233.43 1,759,715 0.35 0.35 0.35 2020/6/30 1.04 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 1.04 864,743.35 2,354,294 0.37 0.36 0.37 2020/4/30 1.04 1.04 1.04 1.04 1.04 1.04 1.04 1.0	7	2,689,357.00	2,689,357	0.40	0.39	0.40	2020/8/31	أغسطس
الول 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.37 0.36 0.37 2020/4/30 والمائع 2,885,194.71 8,749,112 0.37 0.37 0.37 2020/4/30 والمائع 2,885,194.71 8,749,112 0.33 0.34 0.37 0.37 2020/4/30 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.36 0.37 0.37 2020/4/30 والمائع 2,885,194.71 8,749,112 0.33 0.34 0.37 0.37 2020/4/30 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 0.33 2020/5/31 والمائع 2,885,194.71 8,749,112 0.33 0.34 0.37 0.37 2020/4/30 والمائع 2,885,194.71 8,749,112 0.33 0.34 0.37 0.37 0.37 0.37 2020/3/31 والمائع 2,885,194.71 8,749,112 0.33 0.33 0.33 0.33 0.33 0.33 0.33 0.3	66	1,678,609.34	4,430,611	0.38	0.37	0.39	2020/7/29	يوليو
6 864,743.35 2,354,294 0.37 0.36 0.37 2020/4/30 6 318,146.09 850,658 0.37 0.37 0.37 2020/3/31 الاستان 389,022.10 898,206 0.44 0.43 0.44 2020/2/27	1	617,233.43	1,759,715	0.35	0.35	0.35	2020/6/30	يوليو
6 318,146.09 850,658 0.37 0.37 0.37 2020/3/31 الربات 4 389,022.10 898,206 0.44 0.43 0.44 2020/2/27	04	2,885,194.71	8,749,112	0.33	0.33	0.33	2020/5/31	مايو
4 389,022.10 898,206 0.44 0.43 0.44 2020/2/27	6	864,743.35	2,354,294	0.37	0.36	0.37	2020/4/30	ابريل
	6	318,146.09	850,658	0.37	0.37	0.37	2020/3/31	مارس
1 120,250,06 263,252 0.46 0.46 0.47 2020/1/30	4	389,022.10	898,206	0.44	0.43	0.44	2020/2/27	فبراير
	1	120,250.06	263,252	0.46	0.46	0.47	2020/1/30	يناير

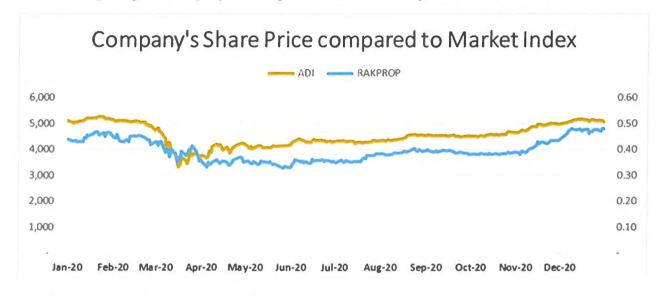




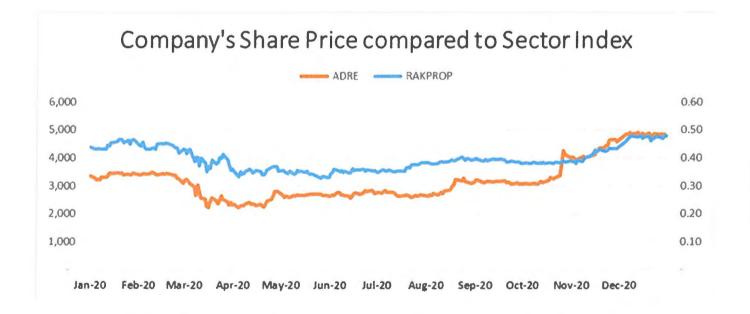




- b. Comparison between the company's share performance and the general market index and the index of the sector to which the company belongs during 2019:
  - 1. Comparing the Company's share performance with the general market index:



2. Comparing the Company's index to the sector index









### 3. Shareholders' equity as of 31/12/2020 classified as follows (National / GCC/ Arab / Foreign):

		Nationals		GCC		Arabs		Others		Total Foreign	Outstanding
Symbol	Company Name	Allowe d	Actual	Allowe	Actual	Allowe d	Actua 1	Allowe d	Actua 1	Ownership %	Shares
RAKPRO	RAK	100%	75.89	49%	11.45	49%	5.38%	49%	10.19	7.26%	2,000,000,000
P	Propertie		%		%				3		
	S										

Nationality Types	Volume	Net Value (AED)	%age	Number of Shareholders
ARB	103,912,592	49,878,044	5.197	2058
GCC	133,516,687	64,088,010	6.677	3130
ОТН	76,240,549	36,595,464	3.813	1633
UAE	1,132,696,653	543,477,009	56.625	7123

(C)- Shareholders' equity as of 31/12/2020 classified as follows (Individuals / Companies/Governments): National / GCC/ Arab / Foreign:

Nationality Types	Volume	Net Value (AED)	Percentage	Number of Shareholders
ARB	3,661,468	1,757,505	0.183	18
GCC	95,582,045	45,879,382	4.780	33
ОТН	69,085,519	33,161,049	3.455	8
UAE	310,154,193	148,874,013	15.511	114
حكومات				
Nationality Types	Volume	Net Value (AED)	Percentage	Number of Shareholders
UAE	75,150,294	36,072,141	3.758	7

Page 33 | 35







### (D) Shareholders who own (5%) and above of the Company's capital as at 31/12/2020

No.	Name				Number shares	of	owned	Shareholding against the share	percentage capital
1	Mr. Mohamed Member)	Ahmed	Ruqait	(Board	155,572,814	4		7,77%	

# E) Distribution of shareholders according to shareholding volume as at 31/12/2020 according to the following table:

No.	Shareholding	Number of Shareholders	Number of shares	Shareholding percentage against the share capital	
1	Less than 50,000	12195	118,113,400	5.9	
2	From 50,000 to less than 500,000	1411	221,541,161	11.0	
3	From 500,000 less than 5,000,000	438	608,836,360	30.4	
4	More Than 5,000,000	67	1,021,509,079	51.0	
5	Equal to 5,000,000	6	30,000,000	1.75	

### (F) Measures taken regarding investor relations controls in addition to the following:

- Name and contact information of the Investor Relations Officer:

Mr. Ghaith Zghaibi was appointed Manager of Investor Relations. He can be contacted via e-mail ir@rakproperties.ae, Mr. Ghaith Zghaibi joined RAK Properties as of March 1, 2011 and is one of the Company's competent individuals.

- Link of investor relations web page on the Company's website:

The Company's website contains an a web page for the investor relations which can be reached through the following http://www.rakproperties.net/investor-relation/

(G) Special resolutions presented in the general assembly held during 2020 and the actions taken thereon.

No special resolutions

(H) Board Rapporteur's name and date of his/ her appointment:

Board Rapporteur is Mr. Maen Abdol-Kareem and he is the legal advisor and Board secretary and he was appointed on 1/10/2019.

Page 34 | 35





7 10 Of



(I) Substantial events that occurred during the year 2020:

There have been no unusual or substantial events faced by the Company in 2020.

(J) Statement of the Company's Contract equal or above 5% of the Capital during the year 2020[1]

The Company did not enter or sign any contract above 5% of the Capital during the year 2020.

(K) Percentage of Emiratization in the Company by the end of 2018,2019 ,2020:

Number Board's national members are 8.and they include the Board's Chairman and Vice-Chairman and percentage of employees' Emiratization is as follows:

	2018	2019	2020
1	8.1%	8.5%	15.9%

(H) Projects and innovative initiatives undertaken by the Company or initiatives under development in 2020.

The Company established a specialized committee for innovation that encourages innovation initiatives. The committee organized activities to showcase the latest technology in the field of robotics and some other innovations in Mina Al Arab complex.

Name	Signature
Mohamed Hasan Omran Chairman of the Board	5
Mohamed Al Meherzi Chairman of the Audit Committee	
Nawwaf Ghubash Al Marri Chairman of Nomination Committee	( dol
Usman Zishan Manager of Internal Control Department	Right of

Date: 24th February 2021

